

Constitution and Bylaws Texas A&M Figure Skating

Article I: Organization

The official name of this organization shall be *Texas A&M Figure Skating* (TAMUFSC).

Article II: Purpose

Clause I: Texas A&M Figure Skating exists to provide an avenue for figure skaters attending Texas A&M to showcase their skills and advance in the sport. As an organization affiliated with the US Figure Skating Association (USFSA), TAMUFSC will seek to host and attend collegiate competitions and other USFSA approved events.

Clause II: Activities of Texas A&M Figure Skating will include, but are not limited to, biweekly meetings, weekly practices, exhibitions, competitions, fundraising events (i.e., merchandise sales, profit shares, possible sponsorships, etc.), and group socials.

Article III: Membership

Clause I: Membership in Texas A&M Figure Skating is open to all students, both graduate and undergraduate, as well as faculty and staff at Texas A&M University who meet the minimum requirements listed in *Article III, Clause II*. TAMUFSC does not discriminate based on race, color, age, religion, sex, disability, national or ethnic origin, sexual orientation, or veteran status.

Clause II: The following are the minimum requirements that must be met by each member of Texas A&M Figure Skating:

- a. As meetings will be held on freestyle sessions at Spirit Ice Arena, all members must meet the minimum qualifications required by the rink to skate on freestyle sessions.
- b. Members will be required to pay for the sessions they attend.
- c. Skaters are expected to follow the rules and regulations posted by the rink, as well as uphold the values of Texas A&M. TAMUFSC will not tolerate any behavior that violates these rules and standards.
- d. Team practices will be held once a week, and all members are expected to attend. At the beginning of each semester, a practice time will be voted on by the organization.
- e. Competitive members will be expected to attend a minimum of two freestyle sessions per week in addition to any team practices, exhibitions, and biweekly meetings. They will be expected to participate in at least one competition per

season. If they are not already members of US Figure Skating, competitive members will need to join a club and purchase a collegiate membership for \$70. Collegiate members have the option to join their hometown figure skating club or Brazos Valley Figure Skating Club.

- f. Non-competitive members will be expected to attend all team practices, exhibitions, and biweekly meetings.

Article IV: Dues

Clause I: Each member will be expected to pay dues at the beginning of each semester. Non-competitive members will pay \$250 annually, and these dues will cover a TAMUFSC t-shirt, and any coaching and private ice fees. Competitive members will pay \$550 annually, and these dues will cover a TAMUFSC jacket, a TAMUFSC t-shirt, first competition entry fees, car rental fees, and any coaching and private ice fees. Each member will pay for their own airfare separately. Payment plans may be set up with the Treasurer if necessary. Members are expected to pay for any public or freestyle sessions they attend. All freestyles will be discounted 20% for members.

Clause II: Failure to pay dues or set up a payment plan within 10 days after the first meeting of the semester will result in disciplinary action and possible expulsion from the organization.

Article V: Member Disciplinary Procedures

Clause I: In the event of member misconduct (violation of *Article II, Clause II* or *Article IV, Clause II*), a written notice will be sent to the member in question and a meeting will be scheduled for the member to provide a defense. If removal of the member is required, they will be issued a hard copy of the reasons behind dismissal. Removal of the member must be approved by the club advisor before a formal notice of dismissal is issued.

Article VI: Officers

Clause I: The eight officer positions available are as follows: President, Treasurer, Secretary, Public Relations Chair, Competitive Chair, Practice Chair.

- The President of the club is the principal officer and presides over the club's business affairs.
- The Treasurer of the club manages the financial affairs and makes recommendations regarding club decisions that have financial impact.
- The Secretary of the club records the activities of the club, including minutes of meetings and decisions of the board.

- The Public Relations Chair is responsible for publicizing the activities of the club with the goals of promoting club membership and participation in club activities, and local awareness of figure skating in general.
- The Practice Chair is responsible for overseeing the recreational practices and plans competitive practices including on and off-ice as well as maintaining these practices on the TAMUFSC Google Calendar and in Flare.
- The Competition Chair is responsible for arranging travel plans for competitions, including creating rosters, registering the team, making itineraries, and coordinating transportation and board.

Clause II: All officers will be required to actively promote and maintain the organization and carry out any tasks required for the successful operation of the organization.

Clause III: Leaders should have experience in and knowledge of the sport. Leaders must have passed the equivalent of Freeski 6. Leaders are expected to commit to weekly meetings focused on skill improvement and/or to the maintenance and promotion of the organization. Officer positions will be filled based on an election process in which possible candidates apply and are selected by the officers to be put to a vote by the members of the organization. Election results must be approved by the advisor.

Clause IV: The officers of Texas A&M Figure Skating must meet the following requirements:

- a. Have a minimum cumulative and semester grade point ratio (GPR) as stated below and meet that minimum cumulative and semester GPR in the semester immediately prior to the election/appointment, the semester of election/appointment and semesters during the term of office.
 - i. For undergraduate students, the minimum cumulative and semester GPR is 2.00. In order for this provision to be met, at least six hours (halftime credits) must have been taken for the semester under consideration. In one limited circumstance, summer semester hours may be applied to this provision. In order for summer coursework to qualify toward a grade point ratio prior to election/appointment, at least six credit hours must have been taken during the course of either the full or two summer session(s).
 - ii. For graduate level students the minimum cumulative and semester GPR is a 3.00 and for first professional students the minimum cumulative and semester GPR is a 2.50. In order for this provision to be met, at least four hours (halftime credits) must have been taken for the semester under consideration. In one limited circumstance, summer semester hours may be applied to this provision. In order for summer coursework to qualify toward a grade point ratio prior to election/appointment, at least four credit

hours must have been taken during the course of either the full or two summer session(s) unless fewer credits are required as they complete the final stages of their degree.

- b. Be in good standing (see 27.1.4) with the university and enrolled:
 - i. at least half time (six or more credit hours), if an undergraduate student (unless fewer credits are required to graduate in the spring and fall semesters) during the term of office. Students enrolled in the Blinn TEAM program are also eligible to hold an office, as long as the student is meeting all applicable Blinn TEAM requirements and is in good standing with the program.
 - ii. at least half time (four or more credits), if a graduate level student (unless fewer credits are required in the final stages of their degree as defined by the Continuous Registration Requirement) during their term of office.
- c. Be ineligible to hold an office should the student fail to maintain the requirements as prescribed in (a) and (b).

Article VII: Officer Disciplinary Procedures

Clause I: In the event of officer misconduct, a written notice will be sent to the officer in question and a meeting will be scheduled for the officer to provide a defense. If removal of the officer is required, they will be issued a hard copy of the reasons behind dismissal. Removal of the officer must be approved by the club advisor before a formal notice of dismissal is issued.

Article VIII: Financial Procedures

Clause I: All monies belonging to this organization shall be deposited and disbursed through a bank account established for this organization at the Student Organization Finance Center and/or the Fiscal Office. All funds must be deposited within 24 hours after collection. The advisor to this organization must approve and sign each expenditure before payment.

Article IX: Meetings

Clause I: Regular meetings shall be conducted September through May of each academic year.

Clause II: Meetings will be conducted at Spirit Ice Arena, and the day and time of the meetings will be voted on by all members of the organization at the beginning of each semester. Attendance will be required unless prior notice is given to an officer. Half of the

membership plus one is required to be present when any official business is being conducted. Parliamentary procedures will be observed during all meetings.

Clause III: Special meetings may be called by the President or by the action of the Treasurer and Secretary.

Article X: Advisor Expectations

Clause I: The advisor will be expected to advise the organization of perceived risks, assist in planning and coordinating events, attend events, approve organizational expenditures, and be informed of the organization's financial status. The advisor should also be aware of student organization rules and policies, and be available for assistance when needed.

Article XI: Constitutional Amendment Procedure

Clause I: At the beginning of each semester, the constitution will be open for amendments by the membership. A majority vote of members is required to ratify an amendment. Amendments will be presented on the floor by the person sponsoring the amendment and after careful explanation all members present at the meeting will vote.

Clause II: The completed constitution must be promptly submitted for approval to the Department of Student Activities. In the event that the constitution is amended, following approval by the Department of Student Activities, an amended version must be promptly submitted to the department. The Department of Student Activities will review the constitution on an annual basis and reserves the right to return it to the organization for corrections.